**ATARC**

**Low-Code Dev-Ops**

**Project Team Charter**

April 15, 2021

**Context**

A low-code development platform provides a development environment used to create application software through graphical user interfaces and configuration instead of traditional hand-coded computer programming such as .Net or Java. A low-code model enables developers of varied experience levels to create applications using a visual user interface in combination with model-driven logic. Such platforms may produce entirely operational applications or require additional coding for specific situations. Low-code development platforms reduce the amount of traditional hand coding, enabling accelerated delivery of business applications. A common benefit is that a wider range of people can contribute to the application's development—not only those with formal programming skills. LCDPs can also lower the initial cost of setup, training, deployment, and maintenance.

**Scope**

Low-code could represent a profound change, with the potential to empower non-IT professionals and process owners with the tools to automate a significant share of their workload. Low-code is considered transformative because it establishes the building blocks for artificial intelligence in terms of information technology infrastructure and task standardization. With effective low-code deployment, machine learning and intelligent automation are only a few, manageable steps away.

The impact of wide-scale low-code adoption could be significant. Low-code development removes complexity from building modern business apps and reduced complexity. With these low-code benefits, organizations are better equipped to quickly adapt and respond to changing business and/or mission challenges. Building applications faster means delivering services faster. Innovative agencies are leveraging low-code to impact readiness, collaboration and citizen services.

**Objective**

The objective of the Low-code Project Team is to aggregate and educate Government Agencies (federal, dod, state and local), academia and industry on the issues unique to Government regarding the adoption and roll-out of Low-code and to explore solutions to those challenges. The Low-code Project Team will support agencies understanding of how to use Low-code and Intelligent Automation technologies to make government better.

**Deliverables**

Possible deliverables include:

* Monthly webinar
* Whitepaper’s
* Training
* ATARC Labs: Technology environment to support low-code proof of concepts
* Monthly Office hours for low-code practitioners to ask any question on the adoption of low-code

**Cadence and Membership**

The cadence of the meeting will be every other week from 12:30pm E.T. to 1:00pm E.T. on Tuesday. The co-chairs (Bill Bunce (Industry Chair, Bradley Shepherd (Government Chair) will facilitate an environment to present new ideas and discussion topics. This environment will allow for questions to be asked and to find resolution in the ambiguity of Low-code topics. A representative from ATARC will keep track of minutes/notes per meeting and make them available using the file sharing collaboration tool listed below.

**Members**

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| --- | --- | --- | --- |
| Name | Email | Agency/Industry | Responsibilities |
| Bill Bunce | william.bunce@pega.com | Industry | Industry Chair |
| Bradley Shepherd | bradley.e.shepherd@usdoj.gov | DoJ | Government Chair |
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Additional rosters of sub-groups are in the sub-group folders in Huddle repository.

**Rules of Engagement**

The Project Team rules of engagement are described as below:

* Meet bi-weekly
* For subgroups to work on specific topic areas to inform the broader group
* Follow the group’s ground rules developed in the charter
* Decisions are made by the co-chairs
* Meetings are nonattributive meetings to best ensure open and frank discussions

**File Sharing and Collaboration Tools**

Access to the ATARC Huddle Instance is managed by Kiersten Patton ([kpatton@atarc.org](mailto:kpatton@atarc.org) ).

*Documentation Repository*

Low-Code Collaboration Folder:

**Version Control**

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| --- | --- | --- | --- |
| Version | Date | Author | Description |
| 1.0 | 5/15/21 | Bill Bunce | Draft Charter |
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