Advanced Technology Academic Research Center

Artificial Intelligence Policy Working Group Charter

**DRAFT**

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Approved by:

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Artificial Intelligence Policy Working Group Charter

# Purpose

The Advanced Technology Academic Research Center (ATARC) Artificial Intelligence (AI) Policy Working Group (AIPWG) will develop, communicate, and manage a set of research products, analytic tools, and communications to support effective policy making and governance of AI technologies, standards, and practices across the Federal government.

# Applicability/Scope

The scope of AIPWG’s activities includes discovery, analysis, development, dissemination, training, communications, and ongoing maintenance of research, analytic, graphical, and textual work products related to supporting the development, implementation, and governance of all policies related to AI and the federal government, including the federal government’s role as developer, consumer, and regulator of AI methods, practices, technologies, tools, and standards.

# Authority

The AIPWG is established following ATARC guidelines and through the collaboration of AIPWG members. The AIPWG has no rule making, decision making, standards making, or other regulatory authority, but is a collaborative effort between government and industry.

# Functions

The AIPWG represents the interests of the Federal government by:

* Researching
* Developing
* Engaging
* Supporting

# Composition, Roles, and Responsibilities

**5.1 Roles and Responsibilities**

The AIPWG is chartered to serve as a collaborative body between and among federal government and commercial industry stakeholders. Areas of focus, types of research, work products, and communication of AIPWG efforts are to be determined and executed collaboratively.

**5.2 Membership**

Membership of the AIPWG shall be determined by ATARC.

# Decision Making

As a collaboration, the AIPWG shall have an informal decision-making process, and no decisions of any one member shall have any biding effect whatsoever on any other member.

# Duration

The AIPWG shall remain in existence unless or until its charter is rescinded.

# Records

Whenever agreed upon, the following records shall be developed and maintained in an accessible, online location for all members:

* Meeting Agendas
* Meeting Minutes (including attendees and decisions agreed upon)
* Presentations
* Action Items and Tracking

# Acronyms

|  |  |
| --- | --- |
| Acronym | Definition |
| AI | Artificial Intelligence |
| AGI  | Artificial General Intelligence |
| NLP  | Natural Language Processing |
| ML  | Machine Learning |
| IoT | Internet of Things |
| RPA | Robotic Process Automation |
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