**ATARC Responsible AI and Predictive Analytics Working Group Charter**

**Purpose**

The ATARC Responsible AI and Predictive Analytics Working Group objective is to examine and disseminate to the Federal community Responsible AI and Predictive Analytics trends, tools, innovations, lessons learned, and best practices to appropriately and effectively leverage AI and predictive analytics to achieve mission outcomes.

This may include organizing and sharing resources, presentations, and publications on the ethical use of data analytics, predictive models, and Artificial Intelligence to make data-driven decisions, identify patterns and opportunities, and mitigate potential risks, as well as advance ethical, responsible, and equitable use of Government data and AI solutions.

**Membership**

The ATARC Responsible and Predictive Analytics Working Group (WG) is a technical working group of government, academia and private industry thought leaders collaborating on topics related to Responsible use of Data and AI, Predictive Analytics, Decision Support, and Detection of Patterns/Anomalies.

**Goals & Deliverables**

* Develop the WG Charter.
* Identify four (4), one per quarter, Responsible AI and Predictive Analytics trends (e.g., ethical use of data and AI, forecast systems, predictive maintenance, fraud detection)
* Develop a plan to gather and disseminate information on each topic
* Assign roles and responsibilities

**Roles and Responsibilities**

TBD

**Operating Guidelines & Meeting Ground Rules**

* Meetings will be held bi-weekly and will be open to all members.
* Members will be informed of meetings through email.
* Project documents and notices will be posted on Huddle.
* Meeting notes and action items and issues are posted on Huddle after each meeting.
* Speak one at a time – refrain from interrupting others.
* Maintain a respectful stance toward towards all participants.

**Decision Making**

The working group is primarily advisory. In those areas where it has some decision‐making authority, members will strive to reach agreement by consensus at a level that indicates that all partners are willing to “live with” the proposed action.

**Conflict Resolution**

When an issue arises that cannot be easily resolved, Responsible AI and Predictive Analytics Working Group members agree to:

* Remember that collaboration amongst the public, academic, and private sectors are essential to the economic well-being of the nation and all its inhabitants.
* Determine if the issue should be resolved within or outside of the Working Group and participate however is appropriate.
* Ensure the appropriate decision makers are at the table to resolve the issue.