

IDENTITY MANAGEMENT WORKING GROUP CHARTER

Mission Statement

The mission of the ATARC Identity Management Working Group (IdMWG) is to bring together Government, Industry, and Academic thought leaders to synchronize federal policy, standards, and implementation pace with industry solutions and technology trends with the aim of advancing digital identity in the Federal Government.

Context

The IdMWG provides technical, policy, and operational recommendations to reduce or eliminate the challenges federal agencies face with meeting identity management policies and standards. The IdMWG is chartered under and reports to ATARC leadership. The working group has communication channels with the Identity, Credential, and Access Management Subcommittee (ICAMSC) to ensure the working group's efforts align with identity management priorities and activities within the Federal Government.

Scope

The scope of the IdMWG is to make recommendations derived from identifying challenges in the identity space, discussing the challenges among subject matter experts to extract content aimed at solving the challenges, and packaging the content into recommendations in the form of whitepapers or technological innovation strategies. To support the recommendations, the IdMWG will seek industry input to demonstrate potential solutions when applicable.

Objective

The IdMWG serves as a complementary group to federal digital identity efforts with the following objectives:

- Technology Trend Awareness—Keep abreast of new technologies in various business sectors to give visibility about ongoing efforts in the identity space for the Federal Government's consideration.
- Policy Influence—Recommend new or revised policies and standards to address identity challenges. All recommendations are to be presented to the ICAMSC and/or NIST for consideration.
- Persuasive Writing—Write whitepapers and innovation strategies. These artifacts will not only identify challenges and opportunities, but they will provide recommendations with the aim of advancing identity management implementation in accordance with federal policies and standards.
- Technical Testing—In coordination with ATARC, establish and maintain the ATARC Identity Management Lab to deliver unbiased solutions that resolve federal uses cases.

Deliverables

Deliverables supporting the Objectives above will be presented in various formats, including but not limited to white papers, lab demonstrations, written recommendations to government, and guidance documents.

Working Group Membership

Working group membership consists of Working Group Chairs and Vice Chairs, Working Group Members, and ATARC management support.

Working Group Chairs

Ross Foard, CISA, Government Chair

Cheryl Jenkins, GSA, Government Vice Chair

Kelvin Brewer, ForgeRock, Industry Co-Chair

Bryan Rosensteel, Ping Identity, Industry Co-Chair

David Treece, Yubico, Industry Co-Vice Chair

Gurpreet Manes, ImproveID, Industry Co-Vice Chair

Brian Dack, Okta, Industry Co-Vice Chair

Working Group Chair and Vice Chair Roles:

- Government Chair(s)—Bring a deep understanding of the digital identity challenges faced by the federal government and help to identify the group's work that would lead to valuable recommendations.
- Industry Chair(s)—Bring a deep understanding of industry's direction in the digital identity space for the federal government and ensure that the working group fulfills its responsibilities. The industry chair(s) are generally the spokesperson(s) and should work to maintain key relationships with industry.
- Government Vice Chair(s)—Keep abreast of the federal digital identity space to assure the effectiveness of the group's processes through benchmarking, evaluations, and reviews. Vice Chair(s) also support the Chair(s) for understanding the digital identity landscape.
- Industry Vice Chair(s)— Maintain close coordination with the Industry Chair(s) to help coordinate Tech Talks for the group in support of on-going projects and technology trends.

Working Group Chair Responsibilities:

- Lead working group meetings
- Prepare meeting agenda, solicit topics for discussion, assign members to address the topics, and distribute meeting materials
- Provide tactical leadership to steer technical discussion into efforts that advance identity management regardless of the business sector. This includes the administration and coordination of activities to spur technical discussions or drive projects to completion
- Share information of relevance, update/introduction at the beginning of each session in order to engage with members and provide value to the group
- Define initiatives and activities the group will work on and seek member participation

Working Group Vice Chair Responsibilities:

- Help form and provide feedback on deliverables
- Assess the group's priorities and progress to determine or support the best paths to achieve group goals

The shared responsibilities of Working Group Chairs and Vice Chairs may offer the following group support:

- Digital Identity Models—Aggregate and assess how federal digital identity works in other digital identity models and provide recommendations on how to close the gaps in the federal space.
- Technology Trends—Aggregate and assess emerging technology trends (CONUS AND OCONUS) and how close or far they are to advancing opportunities for federal industry to strengthening or improving digital identity.-
- Strategies—Aggregate and assess industry solutions for digital identity strategies (such as Zero Trust) to recommend migration strategies or provide supplemental information to complete or enhance ongoing work in space.

Working Group Members

Working Group Members will:

- Participate in meetings, including exchanging technical information, experiences, and best practices to develop a shared understanding of the topic(s)
- Gather information and work on group deliverables outside of meetings as needed
- Provide feedback on draft deliverables as requested
- Co-lead or participate in Sub-Working Groups (breakout teams/project teams) as needed
- Provide input on meeting agendas as requested

ATARC Support

Elizabeth Wyckoff, Working Group Program Manager

Chris Kirkendale, Working Group and Lab Coordinator

Tim Harvey, Director of Government Engagement

ATARC support will:

- Serve as program manager for the Working Group
- Coordinate and drive group projects and deliverables forward
- Schedule Working Group meetings
- Develop Working Group meeting agendas along with the chairs
- Facilitate Working Group meetings along with the chairs
- Assist in distributing relevant documents and materials to Working Group members
- Send meeting minutes, post-meeting decisions, and action items to Working Group members after each meeting
- Assist in preparing final proposals/recommendations
- Provide marketing services for the Working Group (promoting completed deliverables, etc.)
- Develop strategies to improve Working Group engagement, including applicable cross-overs with other Working Groups and relevant events
- Coordinate Working Group Labs as applicable

Rules of Engagement

The Working Group rules of engagement are described as below:

- Meet bi-weekly from 2023 to 2025, or until amended by ATARC Support
- Follow the Working Group's ground rules developed in the charter
- Join Working Group meetings prepared and with requested action items completed
- Provide respectful and constructive feedback to yield the best decisions for the Working Group's objectives
- Final decisions are made by the Working Group Co-Chairs and ATARC Support

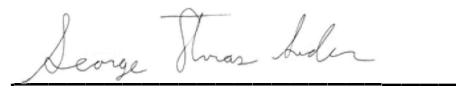
The Working Group will:

- Meet every other Friday from 10:00-11:00 AM EST.
- Form Sub-Working Groups (breakout teams/project teams) as needed
- Follow the group's ground rules developed at one of the Working Group meetings
- Strive to make decisions by unanimous agreement. All members of the Working Group have a voice and will be listened to.
- If a Working Group member misses a meeting, decisions will be made in their absence. The Working Group will decide on a case by case basis if a decision made in the absence of a member shall be revisited.

File Sharing and Collaboration Tools

Access to the ATARC Box Account is managed by ATARC Support.

ATARC Leadership Approval



Tom Suder, ATARC CEO

May 25, 2023

Date

Disclaimer: Products and communications by ATARC's Identity Management Working Group do not necessarily represent the plans or preferences of any company or government agency.