AGENTIC AI WORKING GROUP CHARTER

Mission Statement

ATARC's Agentic AI Working Group promotes the ethical, effective, and efficient use, development, and implementation of Agentic AI and other artificial intelligence technologies. While emphasizing the transformative potential of Agentic AI, the group also explores the full range of AI innovation and emerging technologies. Its mission is to align research, technical standards, and innovation to drive responsible, human-centered adoption that enhances productivity, strengthens public trust, and improves government services, while remaining agile and responsive to new advancements.

Context

Agentic AI represents the next stage of artificial intelligence, enabling systems that can act with autonomy, adaptivity, and alignment to human intent. Building on Generative AI, machine learning, and natural language processing, these technologies are transforming how government delivers services and makes decisions. At the same time, they create new challenges in ethics, security, transparency, and governance. The Agentic AI Working Group provides a collaborative forum for government, industry, and academia to explore and guide these developments, maintaining a focus on Agentic AI leadership while addressing the full spectrum of AI technologies.

Scope

The Agentic AI Working Group offers guidance and collaboration on the implementation and governance of Agentic AI and related technologies, including Generative AI, machine learning, and future applications. Its work also spans areas such as ethics, security, workforce development, and data sharing, with a commitment to remain flexible and forward-looking as AI continues to evolve.

Objective

The Agentic AI Working Group advances responsible AI adoption by emphasizing Agentic AI leadership while incorporating other emerging technologies. It develops best practices for implementation, planning, piloting, and workforce readiness, enabling agencies to use agentic and generative systems responsibly to enhance innovation, trust, and mission success.

Deliverables

Within the scope and objective focus areas, the group suggests producing the following deliverables:

1) Governance:
    - Guidelines for Trustworthy Use of Generative AI
2) Human Capital:
    - Pointers for training at the executive, technical procurement, and end user levels
3) Procurement, Planning, and Piloting:
    - Guidelines for choosing a product/management team for Generative AI
4) Effective Use of Generative AI:
    - Pilot program examples and lessons learned

- Lab demonstrations

5) Agentic AI Lab:
   - Lab environment dedicated to explore, test, and evaluate agentic AI capabilities
6) White papers, webinars/panels, and additional projects at the discretion of the working group covering relevant AI topics.

Working Group Membership

Working Group Chairs

Anil Chaudhry, U.S. Department of Transportation, Government Chair
Ryan Dolan, GSA, Government Vice Chair
KJ Lian, AWS, Industry Chair
Mike Adams, Carahsoft Chair

Working Group Chairs will:

- Attend and contribute to each Working Group meeting
- Prepare the meeting agenda, solicit topics for discussion, assign members to address discussion topics, and distribute meeting materials
- Share information of relevance; provide an update/introduction at the beginning of each meeting to encourage member engagement
- Define and oversee Working Group initiatives and activities
- Assist in all stages of the deliverable production process
- Advocate for government, academic, and industry involvement in the working group
- Referee requests and suggestions for working group membership regarding agenda, deliverables, and representation

Working Group Members

Group members are strictly voluntary, and we strive for a broad representation across government, private sector, and academia.

Working Group Members will:

- Participate in meetings, including exchanging technical information, experiences, and best practices to develop a shared understanding of the topic(s) discussed
- Gather information and work on group deliverables outside of meetings as needed
- Provide feedback on draft deliverables as requested
- Co-lead or participate in Sub-Working Groups (breakout teams/project teams) as needed
- Provide input on meeting agendas as requested

ATARC Support

Elizabeth Wyckoff, Associate Director, Working Groups
Amy Karpowicz, Innovation Lab Manager
Taylor Gibbs, Working Groups Associate
Emma Gandolfo, Working Groups Associate

ATARC support will:

- Serve as program management for the Working Group
- Coordinate and drive group projects and deliverables forward
- Schedule Working Group meetings
- Develop Working Group meeting agendas along with the chairs
- Facilitate Working Group meetings along with the chairs
- Assist in distributing relevant documents and materials to Working Group members
- Record meeting minutes, post-meeting decisions, and action items, and distribute them to Working Group members after each meeting
- Assist in preparing final proposals/recommendations
- Provide marketing services for the Working Group (promoting completed deliverables, etc.)
- Develop strategies to improve Working Group engagement, including applicable cross-overs with other Working Groups and relevant events
- Coordinate Working Group Labs as applicable

Rules of Engagement

The Working Group rules of engagement are described as below:

- Meet bi-weekly from 2026 to 2027, or until amended by ATARC Support
- Join Working Group meetings prepared and with requested action items completed
- Provide respectful and constructive feedback to yield the best decisions for the Working Group's objectives
- Endeavour to balance time among members so that all may contribute. All members of the Working Group have a voice and will be listened to.
- Final decisions are made by the Working Group Co-Chairs and ATARC Support
- If a Working Group member misses a meeting, decisions will be made in their absence. The Working Group will consider on a case-by-case basis at the request of the absentee if a decision made in the absence of a member shall be revisited.

The Working Group will:

- Meet every other Wednesday from 11:00-12:00 EST
- Form Sub-Working Groups (breakout teams/project teams) as needed
- Follow the group's ground rules as developed in the charter
- Meet critical deadlines in the creation of deliverables by mutual and balanced effort
- Keep in confidence draft versions of deliverable, off-the-record conversations, and non-public Working Group or ATARC plans to the extent disclosure is not required by law, regulation, or valid court order.

File Sharing and Collaboration Tools

Access to the ATARC Box Account is managed by ATARC Support.

Disclaimer: Products and communications by ATARC's Generative AI Working Group do not necessarily represent the plans or preferences of any company or government agency.